

Kyle & Lochalsh Community Trust

KLCT Meeting – Toll Office, Kyle of Lochalsh, IV40 8AZ.

Wednesday 11th December 2019

	Item	Minutes	Action Points
1	Welcome, Introductions, Apologies	Pam Noble (Chair, Treasurer), Marie Murphy (Secretary), Derek Noble (Trustee), Tristan Southall (Trustee), Murdo MacRae (Trustee), Jo Wawrzyczek (LDO). Apologies: None. Everyone welcomed by PN.	
2	Conflict of Interest	None.	
3	Approval of Previous Minutes	Approved DN, Seconded PN. Meeting 27/11/19 (with minor amendments by TU approved for KLCT/HC joint meeting) Approved PN, Seconded MMac.	
4	Matters Arising	<ul style="list-style-type: none"> ▪ PN to chase TU for pros/cons template as KLCT wish to resolve issue ASAP. ▪ Subgroup need to arrange meeting to discuss pros/cons and way ahead. ▪ DN apologises that speed bumps have not yet been installed due to need of a SDS drill. ▪ EBT had their AGM and have 2 possible new Trustees so are happy to forego meeting with KLCT. ▪ PN has still not heard back from AS. ▪ RC invoice to be paid but KLCT would like him to update report to clarify that there are no natal sites and no impact caused by the plans for the Plock. KLCT to include appendices -Map by architect showing boundaries, emails stating development doesn't affect the otter population, emails with KLCT suggested changes. ▪ RBS – PN still to hear from them re: closing A/C. ▪ First Aid Mental Health training course next week. ▪ KM is happy with Facilities Manager contract. ▪ Urras are happy with Wildlife Observation Points. 	<p>TS to organise with MMac, NF, MH.</p> <p>DN to try to locate drill required.</p> <p>PN to chase again. PN to pay RC, appendices to be added to report.</p> <p>JW & DO to attend. To sign in new year when he returns.</p>
5	KLT Report	<ul style="list-style-type: none"> ▪ MM still to e-mail KLT Directors re: living wage. 	
6	LDO Update	See attached report. <ul style="list-style-type: none"> ▪ Changes to Hub plans discussed. ▪ Plans for huts to be placed in a circle. 	All happy. No – need to look at layout.
7	PPO Update	See attached report. <ul style="list-style-type: none"> ▪ Wish to use silicone / caulk to help draught proof office. 	All happy.
8	Financial Report	PN explained KLCT cash flow & accounts. All discussed. <ul style="list-style-type: none"> ▪ Draft estimated budget explained and discussed. 	
9	Topics to Discuss	<ul style="list-style-type: none"> ▪ Viking Living Village - Possible funding from SSE who are interested but unclear on concept. JW & JU to work on application. A business plan and options appraisal of concept needs to be put together. Ideas and feasibility need to be explored. Meeting with GM 	MM to look over application. JU to oversee business plan & concept, to work

		<p>required – TBA.</p> <ul style="list-style-type: none"> ▪ Safeguarding Policy – SB has been working on. ▪ Operation Manager – Job specs. To recruit in April if funding successful. KLCT would fund ½ post. ▪ Landscape Leadership application – Application unsuccessful but ties in with Lochalsh-wide Consultation. They wish to meet with JW to discuss courses covering Jan-Mar 2020 available to help develop Lochalsh-wide Plan ▪ Fire Safety Video. Unavailable. ▪ Income Generators – to look at feasibility, explore concerns, cost, interest and income. 	<p>with GM & Destination Viking. SB not present. JW to do draft job description. JW meeting with them tomorrow – if place offered all happy for JW to attend course.</p> <p>Needs further discussion.</p>
10	AOCB	<ul style="list-style-type: none"> ▪ Membership application. ▪ Bulk-buy fuel possibility- MMac has paperwork. 	<p>All happy. DO to look into.</p>
11	Date of Next Meetings	<p>Wednesday 15th January 2020 Wednesday 05th February 2020 Wednesday 04th March 2020</p>	

Minutes approved by:

Minutes seconded by:

Date: