

Kyle & Lochalsh Community Trust

Trustees Meeting – Kyle Village Hall, Main Street, Kyle of Lochalsh, IV40 8BY
Wednesday 29th May 2019

	Item	Minutes	Action Points
1	Welcome, Introductions, Apologies	Marie Murphy (Secretary), Pam Noble (Treasurer), Derek Noble (Trustee), Siobhan Barker (Trustee), Jo Wawrzyczek (LDO). Apologies: Murdo MacRae (Trustee), Cheryl McIntyre (PPO). Everyone welcomed by PN.	
2	Conflict of Interest	None.	
3	Choosing Office Bearers	<ul style="list-style-type: none"> ▪ Chair – PN – Nominate MM, 2nd SB ▪ Treasurer – PN – Nominate MM, 2nd SB ▪ Secretary – MM – Nominate DN, 2nd PN 	PN happy to occupy Treasurer role until the end of financial year.
4	Approval of Previous Minutes	Approved DN, Seconded PN.	
5	Matters Arising	<ul style="list-style-type: none"> ▪ Bins for Plock ▪ Handyperson ▪ Job advert for Admin Assistant – closing date tomorrow ▪ Signatories still to be added to RBS a/c for KLT ▪ Date TBA for joint KLCT/KLT meeting 	Still to be acquired. Ad to go out on FB. There have been 2 applications. MM to try to find out exactly who is still on a/c. JW to set up Doodle Poll.
6	KLT Report – MM	<ul style="list-style-type: none"> ▪ Toilets were closed yesterday for a short time due to Water Board fixing blockage in car park. ▪ New hand dryer required for ladies toilets ▪ A list of works to be compiled and undertaken 	} To be discussed at } joint meeting.
7	LDO Update	See attached report <ul style="list-style-type: none"> ▪ JW had a productive time at the conference and made some good contacts. 	
8	PPO Update	See attached report. <ul style="list-style-type: none"> ▪ Electricity contract ▪ New computer ▪ Community Land Week events in August – photography/art competition to engage people? ▪ Money from Bear Scotland to go towards renovation of Toll Office? 	PN wishes to discuss with CM before it's agreed. PN to order. All agreed. SB to investigate funding for disabled toilets.
9	Financial Report	PN explained KLCT cash flow & accounts. All discussed.	
10	Topics to Discuss	<ul style="list-style-type: none"> ▪ Pontoons / KLT – Looking ahead 	To be discussed at joint meeting.

		<ul style="list-style-type: none"> ▪ SLA – date TBC for meeting with HC. Funding - KLCT do not want this reviewed annually ▪ Interview Panel – Thursday 06th June 10am/11am ▪ Attracting parents to the Board – eg: offering childcare solutions ▪ Membership Applications – 2 Ordinary Members ▪ KLCT – Strategic review with DTAS ▪ Community Land Scotland – JW wishes to join the Board – KLCT Trustees concerned over extra workload commitments but agree it would be useful for JW and KLCT. 	<p>PN to email as difficulty in organising a meeting. PN, SB, JW on panel. To include in Lochalsh wide Consultation. Approved. To discuss at another time. Agreed support so long as KLCT comes first and does not impact on KLCT workload. JW gave assurances.</p>
11	AOCB	<ul style="list-style-type: none"> ▪ None. 	
12	Date of Next Meeting	Wednesday 26 th June 2019	

Minutes approved by:

Minutes seconded by:

Date: