

Kyle & Lochalsh Community Trust

Trustees Meeting – Kyle Village Hall, Main Street, Kyle of Lochalsh, IV40 8BY
Wednesday 30th January 2019

	Item	Minutes	Action Points
1	Welcome, Introductions, Apologies	Brian Easter (Chairman), Marie Murphy (Secretary), Pam Noble (Treasurer), Derek Noble (Trustee), Siobhan Barker (Co-Opted Trustee), Jo Wawrzyczek (LDO), Cheryl McIntyre (PPO). Apologies: Murdo MacRae, Marc Ross. Everyone welcomed by BE.	
2	Conflict of Interest	None.	
3	Approval of Previous Minutes	Approved PN, Seconded SB.	
4	Matters Arising	<ul style="list-style-type: none"> None 	
5	KLT Report – MM / BE	<ul style="list-style-type: none"> Scottish Water cleared blockage at carpark which affected the toilet block. Date required to meet Andy Summers re: SLA Pontoon rates to be agreed at joint KLCT/KLT meeting – 06/02/19. 	PN to chase.
6	LDO Update	See attached document. <ul style="list-style-type: none"> Group needed to organise Plock handover celebrations. UHI asked KLCT to present a presentation to students on sustainability. 	MM, PN & SB volunteered. JW & CM to work together on this.
7	PPO Update	See attached document. <ul style="list-style-type: none"> Replacement bridges required for Plock. CM has sourced someone to bring machinery to clear ground for pitch & putt @ £100/day. Am Bata request discussed. Scotland Wild life Trust – PN asked if it would benefit KLCT to join. 	Trustees happy for old pontoon sections to be used. Approved. KLCT agreed to write letter on their behalf in view of offering more support. All agree timing is wrong just now but maybe review at a later date. CM to investigate.
8	Financial Report	PN explained KLCT cash flow & accounts. <ul style="list-style-type: none"> Bank accounts to be transferred from RBS to Bank of Scotland due to RBS closure. Direct Debit to be set up between KLT/KLCT for payment of £100/month. 	All agreed. BE to set up.

		<ul style="list-style-type: none"> ▪ There is an expectation that HC will reduce SLA payments substantially upon review. 	PN to forecast ahead to estimate financial position.
9	Topics to Discuss	<ul style="list-style-type: none"> ▪ Invitation from Wester Ross Biosphere to their Strategic Plan Launch on 9th Feb in Ullapool Village Hall @ 2pm. ▪ Local Business person's request for a meeting. ▪ Suggestion to look at and improve our marketing strategy. Notice Boards need to be tidied and more attractive. Moveable signage with logo required for events. Banner required for Toll Office. Need to get costing – local businesses? ▪ Request for Hot Desk at the Toll Office. ▪ HIE gave unused surplus furniture for the Toll Office. ▪ Suggestion -Trustees to focus on specific projects. ▪ Bollard @ Plock entrance – a way forward. Need to investigate process/right to block to move on. ▪ Meeting with KLT, scheduled for 06th Feb time TBA. ▪ Meeting with HC. PN has sent reminder to Andy Summers. 	Thanks for the invite, unfortunately no-one available to attend. All agreed, date TBA. JW to ask HIE for funding. LYT has cork notice boards available for donation – all agreed. Declined due to lack of space. Thanks to HIE for recycling to KLCT, JW to send e-mail. To discuss at a later date. PN to push HC re: signage. KLT to respond. Involve MR with doing financial projections for running of pontoons/Toilets.
10	AOCB	<ul style="list-style-type: none"> ▪ 2 Membership applications received. 	Approved.
11	Date of Next Meeting	Wednesday 27 th February 2019	

Minutes approved by:

Minutes seconded by:

Date: